

CT & GST CIRCLE, BHUBANESWAR IV
(UNDER CT & GST TERRITORIAL RANGE, BHUBANESWAR)
(FINANCE DEPARTMENT, GOVERNMENT OF ODISHA)

No: 17194 /CT& GST, Dt.: 03.11.2022
PO-BHOI NAGAR, BHUBANESWAR-751022

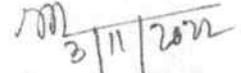
QUOTATION/TENDER CALL NOTICE

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing **1(one) Non AC/AC Bolero/TUV300/Sumo Gold/Ertiga(Preferable BS-IV complaint Petrol vehicle)** having sitting capacity not more than **ten** including driver, which shall confirm to the Terms and conditions (Annexure-II) for official use in **CT & GST Circle, Bhubaneswar-IV, Bhubaneswar** on monthly rent basis:

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for playing of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle, obedient in nature and having good antecedent.
- 4) A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **Joint Commissioner of CT & GST, CT & GST Circle, Bhubaneswar-IV, Bhubaneswar** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge should be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The vehicle must achieve a fuel efficiency of **10Kms** per litre.
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (**Annexure-III**).
- 8) The application form of quotation /tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with **Joint Commissioner of CT & GST, CT & GST Circle, Bhubaneswar-IV, Bhubaneswar** on payment of Rs.100/- from dt. **03.11.2022 to dt.15.11.2022** (till 02.00 PM) or can be downloaded from the Commissionerate of CT & GST website <https://odishatax.gov.in> from dt.04.11.2022 to

dt.15.11.2022. In case the application form is downloaded from the website, the applicant shall furnish a Demand Draft for an amount Rs.100/- (Rupees One Hundred) only towards the cost of application along with the application drawn in favour of the **Joint Commissioner of CT & GST, CT & GST Circle, Bhubaneswar-IV, Bhubaneswar.**

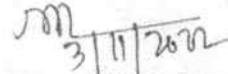
- 9) The Quotation completed in all respect should reach the undersigned on or before **15.11.2022** by **3.00 P.M.** and shall be opened on the same day at **4.00 P.M.** in presence of the bidders or their authorized representatives.


3/11/2022

**Joint Commissioner of CT & GST
Bhubaneswar IV, Bhubaneswar**

Memo No. 17195(3)/CT& GST Dated. 03.11.2022.

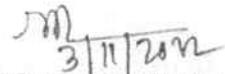
Copy to office notice board/ the Addl. Commissionner of CT & GST , Territorial Range, Bhubaneswar / CT & GST Circle Heads, Bhubaneswar I/II/III for general information and publicity. They are requested to display the aforesaid notice in their Notice Board for wide publicity of the tender Notice among public.


3/11/2022

**Joint Commissioner of CT & GST
Bhubaneswar IV, Bhubaneswar**

Memo No. 17196/CT& GST Dated. 03.11.2022.

Copy of the Quotation/Tender Call Notice along with its enclosures in Annexure-II & III forwarded to the Addl. Commissioner of CT & GST (IT), Commissionerate of CT & GST, Odisha, At-Cuttack for information and necessary action. He is requested to host the same in the Commissionerate of CT & GST **website <https://odishatax.gov.in>** for wide publicity of the tender Notice among public.


3/11/2022

**Joint Commissioner of CT & GST
Bhubaneswar IV, Bhubaneswar**

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis and shall be entered into an agreement.

- ❖ The vehicle will be primarily used in Bhubaneswar-Cuttack city area. However, as and when required for official purpose it can be moved beyond the aforesaid locality
- ❖ The hire charges inclusive of taxes are to be paid on monthly basis. The maximum monthly hire charges, excluding taxes is Rs.31,000.00 for the vehicle as per FDOM No-30464/F dtd. 06.09.2019. Cost of petrol/diesel will be paid separately basing on actual consumption @ 10 KMPL and average cost. All other expenditure such as driver's remuneration, routine repair and servicing expenses, replacement of parts/ lubricating oil/ coolants/filter/tyres & tubes/battery etc, break-down/accident repair, etc will be borne by the vehicle owner/ service provider. This office will not bear any cost other than monthly hire charges and cost of fuel as per terms and conditions of the tender/agreement.
- ❖ The term of the agreement will be up to 31.03.2023 initially from the date of actual engagement and can be extended further subject to satisfactory performance and on mutual consent on the same terms and conditions & subject to approval of the competent authority
- ❖ The terms and conditions enshrined in the FDOM NO-34085/F dtd.29.09.2012 read with FDOM No-27037/F Dtd.08.10.2015 and orders issued for the purpose of hiring of vehicles time to time shall be strictly followed by the selected vehicle owner/service providers, failing which the agreement can be terminated.
- ❖ The vehicle shall report for duty in all working days and also in the holidays as and when required to discharge the official requirement. No advance payment shall be made under any circumstances. If on any day the vehicle becomes unavailable for duty for any reason not relatable to this office it shall be treated as "No Service Day" and pro-rata deduction shall be made for each 'No Service Day' from the monthly bill of the vehicle owner/service provider along with penalty @3% for each day subject to maximum 10% of the monthly agreement value.
- ❖ The hired vehicle, during the period of contract, must remain in road-worthy condition with all necessary regulatory and statutory permissions/certificates/clearances such as Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Commercial Permit, DL of the Driver, etc as required by the Commerce & Transport Department of the Govt. This office shall not be responsible for any damage/loss caused to hired vehicle, loss of life/injury to the vehicle in any manner whatsoever. The vehicle owner/ Service provider shall be responsible for all such litigations.
- ❖ It shall be the responsibility of the vehicle owner/ Service provider to provide a good, well behaved, gentle, obedient driver without having any criminal antecedents and having a valid Commercial Driving License. The Driver/ service provider shall have to furnish an undertaking that the driver engaged do not have any criminal antecedent.
- ❖ The vehicle log book shall be maintained by the driver & signed by the user of the vehicle for noting daily opening and closing Kilometer readings. Kilometer reading and POL drawn shall be necessarily recorded in relevant columns and verified regularly by an authorized officer before making payment. The fuel cost will be calculated basing on the actual kilometer run by the vehicle and the average market cost of the fuel. The vehicle shall be kept inside the office premises after the office hour is over.

- ❖ In case the selected vehicle cannot be deployed for service for whatever reasons, it shall be responsibility of the vehicle owner/ service provider has to provide another vehicle of the same or better model, with same or better physical condition, at the same terms and conditions and on the consent of this office.
- ❖ Monthly hire charges to the vehicle owner/ service provider will be paid usually within 10 days from submission of bill by the vehicle owner/ service provider. GST TDS shall be deducted at the time of payment, as applicable.
- ❖ GST Registration and GeM Registration are compulsory for any service provider to provide hired vehicles to Government offices through GeM or through open bidding.
- ❖ The hired vehicle cannot be used for any private/commercial purpose beyond office hours or during holidays and if on any case it is detected the contract can be terminated and penalty @5% of the agreement value will be realized/adjusted against the pending claim along with forfeiture of security money.
- ❖ The selected bidders shall furnish security deposits @5% of the annual agreement value in the form of BG/NSC/cash deposits, etc pledged/deposited in favour of the **Joint Commissioner of CT & GST, CT & GST Circle, Bhubaneswar-IV, Bhubaneswar.**
- ❖ The hiring agreement/contract may be discontinued immediately, when the vehicles are no longer required for offices.
- ❖ If the bidder violates any of the terms of contract/agreements, this office shall reserves the right to either terminate the contract or forfeit the entire amount of security deposit or both.


31/11/2022
**Joint Commissioner of CT & GST
Bhubaneswar IV, Bhubaneswar**

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle:
- 2) Type of Vehicle (AC/Non-AC):
- 3) Year of Manufacture:
- 4) Model:
- 5) Date of registration:
- 6) Name & complete address of the owner of vehicle:
- 7) Fitness Certificate validity:
- 8) Permit validity:
- 9) Insurance validity:
- 10) Name/ Address of the Driver:
- 11) D.L. No. & Validity of the D.L. of the Driver:
- 12) Proposed hire Charge of the vehicle per month:
- 13) Rate of fuel consumption / Mileage per litre:
- 14) Contact Number of the Service provider
- 15) GSTN No.
- 16) Proof of GeMregistration :

Mobile..... Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of the Quotationer/Tenderer