

CT & GST CIRCLE, BHUBANESWAR-III, BHUBANESWAR

(Under CT & GST Territorial Range, Bhubaneswar, Finance Department, Govt. of Odisha)

No 1484 /CT & GST Dated 05.02.2020

QUOTATION/TENDER CALL NOTICE

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing **1(one)** Bolero/TUV300/Ertiga BS-IV compliant Vehicle including driver, which shall confirm to the Terms and conditions (Annexure-II) for official use in **CT & GST Circle Bhubaneswar-III, Bhubaneswar** on monthly rent basis:

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **Deputy Commissioner of CT & GST, CT & GST Circle Head, Bhubaneswar-III, Bhubaneswar** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge should be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The vehicle must achieve a fuel efficiency of **10**Kms per litre.
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving

License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).

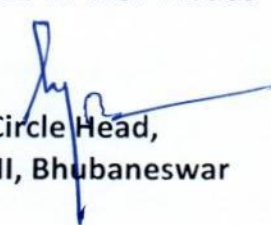
- 8) The Quotation completed in all respect should reach the undersigned on or before 15.02.2020 by 5.00 P.M. and shall be opened on date 17.02.2020 at 1.00 P.M. in presence of the bidders or their authorized representatives.
- 9) The application form of quotation /tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Deputy Commissioner of CT & GST, CT & GST Circle, Bhubaneswar-III, Bhubaneswar on payment of Rs.100/- from dt.06.02.2020 to dt.14.02.2020 or can be down loaded from the Commissionerate of CT & GST **website** <https://odishatax.gov.in> from dt.06.02.2020 to dt.15.02.2020. In case the application form is downloaded from the website, the applicant shall furnish a Demand Draft for an amount Rs.100/- (Rupees One Hundred) only towards the cost of application along with the application.


Deputy Commissioner of CT & GST
CT & GST Circle Head,
Bhubaneswar-III, Bhubaneswar

Memo No. 1485 /CT Dated. 05.02.2020

Copy of the Quotation/Tender Call Notice along with its enclosures in Annexure-II & III forwarded to the Joint Commissioner of CT & GST (IT), Commissionerate of CT & GST, Odisha, At-Cuttack for information and necessary action. He is requested to host the same in the Commissionerate of CT & GST **website** <https://odishatax.gov.in> for wide publicity among public.

Copy of the Quotation/Tender Call Notice along with its enclosures in Annexure-II & III forwarded to Range Head Bhubaneswar and CT & GST Circle Heads, Bhubaneswar I/II/IV, Bhubaneswar/ Notice Board of this office for information and necessary action. They are requested to display the aforesaid notice in their Notice Board for wide publicity among public.


CT & GST Circle Head,
Bhubaneswar-III, Bhubaneswar

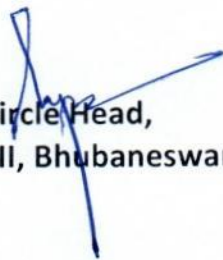
TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The vehicle will be primarily used in Bhubaneswar city area with occasional trips to other places of Odisha.
2. The hire charges inclusive of taxes are to be paid on monthly basis. The maximum monthly hire charges, excluding taxes is Rs. 31,000.00 for Bolero. Cost of petrol will be paid separately basing on actual consumption @ 10 KMPL. All other expenditure such as driver's remuneration, routine repair and servicing expenses, replacement of parts/ lubricating oil/ coolants/filter/tyres & tubes/battery etc, breakdown/accident repair, etc will be borne by the vehicle provider. Nothing extra will be paid under any circumstances by this office other than the monthly hire charges and cost of diesel.
3. Tenure of hire agreement will be three months subject to renewal on satisfactory performance. However, either party can walk out of the agreement by giving 2-months advance notice to the other party.
4. The vehicle shall report for duty for a minimum of 25 days in the month. The vehicle shall be used by the officer of this office for official purpose on all state Govt. working days and also on holidays, if required, for official work. No advance payment shall be made under any circumstances. If on any day the vehicle becomes unavailable for duty for any reason not relatable to this office it shall be treated as "No Service Day" and pro-rata deduction shall be made for each 'No Service Day' @ agreed monthly rent divided by 25 days. For example if the agreed monthly rate is Rs. 31,000.00, then Rs.1240/- shall be deducted for each 'No Service Day'.
5. The hired vehicle, during the period of contract, must remain in road-worthy condition with all necessary regulatory and statutory permissions/certificates/clearances such as Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Commercial Permit, DL of the Driver, etc. This office shall not be responsible for any damage/loss caused to hired vehicles, loss of life/injury to the vehicle in

any manner whatsoever. The vehicle provider shall be responsible for all such litigations.

6. It shall be the responsibility of the vehicle provider to provide a good, well behaved, gentle and obedient driver without having any criminal antecedents and having a valid Commercial Driving License.
7. The vehicle log book shall be signed by the user of the vehicle for noting daily opening and closing Kilometre readings. The fuel cost will be calculated basing on the actual kilometre run by the vehicle. No fuel shall be provided for to and fro trips of the vehicle from the premises of the vehicle provider to the office premises.
8. In case the selected vehicle cannot be provided for hire service for whatever reasons, the vehicle provider has to provide another vehicle of the same or better model, and in same or better physical condition, at the same terms and conditions.
9. Monthly hire charges to the vehicle provider will be paid usually within 10 days from submission of bill by the vehicle provider. GST TDS shall be deducted at the time of payment, if applicable.
10. GST registration and GeM Registration are compulsory for any service provider to provide hired vehicles to Government offices through GeM or through open bidding.
11. The hiring may be discontinued immediately, when the vehicles are no longer required for offices.
12. If the bidder violates any of the terms of contract, this office shall forfeit the entire amount of security deposit


CT & GST Circle Head,
Bhubaneswar-III, Bhubaneswar

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle:
- 2) Type of Vehicle (AC/Non-AC):
- 3) Year of Manufacture:
- 4) Model:
- 5) Date of registration:
- 6) Name & complete address of the owner of vehicle:
- 7) Fitness Certificate validity:
- 8) Permit validity:
- 9) Insurance validity:
- 10) Name/ Address of the Driver:
- 11) D.L. No. & Validity of the D.L. of the Driver:
- 12) Proposed hire Charge of the vehicle per month
- 13) Rate of fuel consumption / Mileage per litre:
- 14) Contact Number of the Service provider

Mobile..... Telephone.....

"Certified that the information submitted above is true to the best of my knowledge and belief."

**Seal & Signature of the
Quotationer/Tenderer**

