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FAQs > Form GSTR-7

1. What is Form GSTR-7?

Form GSTR-7 is a return which is required to be filed by the persons who deduct tax at the time of making/crediting payment to suppliers towards the inward supplies received. Tax deductor has a legal obligation:

- To declare his TDS liability for a given period (monthly) in Form GSTR-7;
- Furnish details of the TDS deducted under three major heads viz., Central tax, State/UT tax and Integrated tax in accordance with that return;
- File correct and complete return within stipulated time frame, given the fact that the TDS credit will be available to the counter party taxpayer (supplier) upon filing of TDS return in Form GSTR-7 by the Deductor (i.e., person liable to deduct TDS); and
- Issue TDS certificate to the deductee.

2. Who needs to file Form GSTR-7?

As per section 51 of the CGST Act, following persons/entities/establishments are required to deduct TDS.

1. a department or establishment of the Central Government or State Government;
2. local authority;
3. Governmental agencies; and
4. such persons or category of persons as may be notified by the Government on the recommendations of the Council.

3. By when do I need to file the Form GSTR-7?

The due date for filing Form GSTR-7 is 10th day of the succeeding month.

4. From where can I as Deductor file Form GSTR-7?

Form GSTR-7 can be accessed on the GST Portal, post login in the Returns Dashboard by the taxpayer. The path is **Services > Returns > Returns Dashboard**.

5. Is there any Offline Tool for filing Form GSTR-7?

Yes. GSTR 7 return can be filed through offline mode also.

6. Can the date of filing of Form GSTR-7 be extended?

Yes, date of filing of Form GSTR-7 can be extended by Government through notification.

7. What are the pre-conditions for filing Form GSTR-7?

Pre-conditions for filing of Form GSTR-7 are:

- Tax Deductor should be registered as Tax Deductor and should have a valid/active GSTIN.
- Tax Deductor should have valid User ID and password.
- Tax Deductor should have active & non-expired/ revoked digital signature (DSC) in case return is filed through DSC.
- Tax Deductor has made payment or credited the amount to the supplier's account.

8. How can I discharge my TDS liability?

TDS liability can be discharged through Electronic Cash Ledger only at the time of filing return.

9. Can the deductee take action on the TDS credit declared by me?

The deductee can accept/ reject the TDS details auto-populated to TDS and TCS Credit received table of his/her return. Taking action by deductee is mandatory for crediting the amount of TDS to cash ledger.

10. When TDS amount will be credited to deductee's Electronic Cash Ledger?

TDS amount will be credited to deductee's Electronic Cash Ledger only after his/ her accepting of TDS and TCS credit received (which is auto populated on filing of returns by the deductor) and filing of this relevant form.

11. What will happen if the TDS credit entry is rejected by the deductee?

TDS credit entries rejected by the deductee will be auto-populated into Table 4 of Form GSTR-7 and the relevant details will be required to be amended by the deductor in Form GSTR-7 of next tax period. Post correction of such details in Form GSTR-7, the data will automatically flow to concerned GSTIN (supplier) for accepting or rejecting it. This process will be repeated until TDS details are accepted by counter-party.

12. Do I need to file Form GSTR-7 even if no TDS is deducted in the tax period?

It is not mandatory to file nil return, in such case.

13. What are the modes of signing Form GSTR-7?

You can file Form GSTR-7 using DSC, or EVC.

Digital Signature Certificate (DSC)

Digital Signature Certificates (DSC) are the digital equivalent (that is electronic format) of physical or paper certificates. A digital certificate can be presented electronically to prove one's identity, to access information or services on the Internet or to sign certain documents digitally. In India, DSC are issued by authorized Certifying Authorities.

The GST Portal accepts only PAN based Class II and III DSC.

To obtain a DSC, please contact any one of the authorised DSC-issuing Certifying Authorities: http://www.cca.gov.in/cca/?q=licensed_ca.html

Electronic Verification Code (EVC)

The Electronic Verification Code (EVC) authenticates the identity of the user at the GST Portal by generating an OTP. The OTP is sent to the mobile phone number of the registered mobile phone of Authorized Signatory filled in part A of the Registration Application.

14. Can I preview the Form GSTR-7 before filing?

Yes, you can see the preview of Form GSTR-7 by clicking on 'Preview Draft GSTR 7' before filing on the GST Portal.

15. What happens after Form GSTR-7 is filed?

After Form GSTR-7 is filed:

- ARN is generated on successful filing of the Form GSTR-7 Return.
- An SMS and an email are sent to the applicant on his registered mobile and email id.

Manual > GSTR-7

How can I create, submit and file details in Form GSTR-7?

To create, submit and file details in Form GSTR-7, perform following steps:

[A. Login and Navigate to Form GSTR-7 page](#)

[B. Enter details in various tiles](#)

[C. Preview Form GSTR-7](#)

[D: Payment of Tax](#)

[E. File Form GSTR-7 with DSC/ EVC](#)

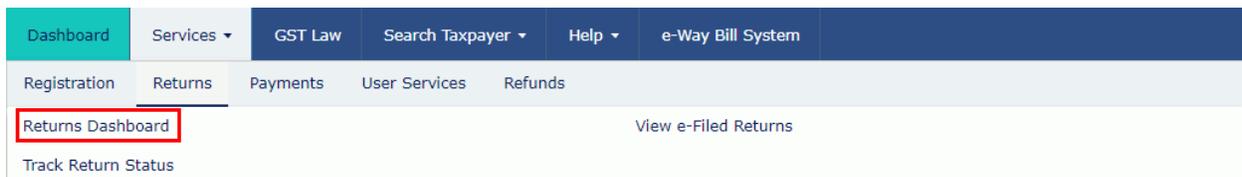
[F. View Debit entries in Electronic Cash Ledger for tax payment](#)

[G. Download Filed Return](#)

A. Login and Navigate to Form GSTR-7 page

1. Access the **www.gst.gov.in** URL. The GST Home page is displayed.
2. Login to the GST Portal with valid credentials.
3. Click the **Services > Returns > Returns Dashboard** command.

Alternatively, you can also click the **Returns Dashboard** link on the Dashboard.



4. The **File Returns** page is displayed. Select the **Financial Year & Return Filing Period** (Month) for which you want to file the return from the drop-down list.
5. Click the **SEARCH** button.
6. The **File Returns** page is displayed. In the GSTR-7 tile, click the **PREPARE ONLINE** button if you want to prepare the return by making entries on the GST Portal.

Dashboard > Returns English

File Returns

Indicates Mandatory Fields

Financial Year* Return Filing Period*

Return for Tax Deducted at Source

GSTR7

Due Date - 10/04/2018

7. The **GSTR-7 - Return for Tax Deducted at Source** Return page is displayed.

Skip to Main Content | A+ | A-

Goods and Services Tax ANGAD JASBIRSINGH A

Dashboard Services GST Law Search Taxpayer Help e-Way Bill System

Dashboard > Returns > GSTR-7 English

GSTR-7 - Return for Tax Deducted at Source

GSTIN - 24AJIPA1572ECDP	Legal Name - ANGAD JASBIRSINGH ARORA	Trade Name - TRADE
FY - 2017-18	Return Period - March	Status - Not Filed
Due Date - 10/04/2018		

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check here

3. Details of the tax deducted at source

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

4. Amendments to TDS Details

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹0.00

5,6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/Interest payment

Tax paid in cash	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

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Site best viewed at 1024 x 768 resolution in Internet Explorer 10+, Google Chrome 49+, Firefox 45+ and Safari 6+

Top

B. Enter details in various tiles

Click on the tile names to know more and enter related details:

8 (a) [3. Details of the tax deducted at source](#): To add details of the tax deducted at source

8 (b) [4. Amendments to TDS Details](#): To amend details of the tax deducted at source in respect of any earlier tax period

8(a) 3. Details of the tax deducted at source

8.1. Click the **3. Details of the tax deducted at source** tile to add details of the tax deducted at source.

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check [here](#)

3. Details of the tax deducted at source 0		4. Amendments to TDS Details 0		5,6. Payment of tax	
Integrated Tax	Central Tax	Integrated Tax	Central Tax	Tax payable	Interest payable
₹0.00	₹0.00	₹0.00	₹0.00	₹-	₹-
State/UT Tax	Total Amount Paid to Deductee	State/UT Tax	Total Amount Paid to Deductee	Late fee payable	Total amount paid
₹0.00	₹0.00	₹0.00	₹0.00	₹-	₹-

8.2. Click the **ADD** button.

TDS DETAILS 🔄

No Record found for the provided Inputs. ✕

ADD
BACK TO GSTR 7 TILES

8.3. In the **GSTIN of Deductee** field, enter the GSTIN of Deductee.

8.4. Enter the amount paid to deductee on which tax has been deducted.

8.5 (a). If deductor and deductee are having different State-code, then you need to enter the details for Integrated Tax and total tax amount should be equal to 2% of the amount shown as "Total amount paid to deductee on which tax is deducted". If POS lies in the State of recipient, then no TDS as IGST shall be deducted, as the tax on the invoice will be CGST and SGST/UTGST.

Dashboard > Returns > GSTR-7 > TDS > Add English

TDS Details - ADD

GSTIN of Deductee *	Receiver Name	Amount paid to deductee on which tax is deducted (₹) *
<input type="text" value="07AJIPA1572EO1X"/>	<input type="text" value="ANGAD JASBIRSINGH ARORA"/>	<input type="text"/>
Integrated Tax (₹) *	Central Tax (₹)	State/UT Tax (₹)
<input type="text"/>	<input type="text"/>	<input type="text"/>

SAVE
BACK

8.5 (b) If deductor and deductee both are having same State-code, then GST Portal will allow entry of all the 3 taxes, IGST/CGST/SGST.

Note: If Deductor and deductee are located in SEZ, then the IGST should be levied irrespective of place of supply.

At least one tax column should be entered out of three tax columns (Integrated Tax, Central Tax and State/UT Tax) and total tax amount should be equal to 2% of the amount shown as "Total amount paid to deductee on which tax is deducted".

Dashboard > Returns > GSTR-7 > TDS > Add English

TDS Details - ADD

GSTIN of Deductee *	Receiver Name	Amount paid to deductee on which tax is deducted (₹) *
<input type="text" value="24BDDPA0314AFZG"/>	<input type="text" value="Jayaraman abirami"/>	<input type="text"/>
Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
<input type="text"/>	<input type="text"/>	<input type="text"/>

8.6. Click the **SAVE** button.

8.7. You will be directed to the previous page and a message is displayed that TDS details added successfully. You need to give separate entries of TDS details for each of the deductee.

8.8. Here, you can also edit/delete the added details (under Actions column). Click the **BACK TO GSTR 7 Dashboard** button to go back to the Form GSTR-7 Dashboard page

TDS DETAILS ↻

Processed TDS Details

GSTIN of Deductee	Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Actions
		Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
18AJIPA1572E7ZE	1,00,000.00	2,000.00	0.00	0.00	<input type="button" value="✎"/> <input type="button" value="✖"/>

8.9. You will be directed to the GSTR-7 Dashboard landing page and the **3. Details of the tax deducted at source** box in Form GSTR-7 will reflect the number of TDS entries added along with total tax amount and total amount paid to Deductee.

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check [here](#)

3. Details of the tax deducted at source 1		4. Amendments to TDS Details 0		5,6. Payment of tax	
Integrated Tax ₹2,000.00	Central Tax ₹0.00	Integrated Tax ₹0.00	Central Tax ₹0.00	Tax payable ₹-	Interest payable ₹-
State/UT Tax ₹0.00	Total Amount Paid to Deductee ₹1,00,000.00	State/UT Tax ₹0.00	Total Amount Paid to Deductee ₹0.00	Late fee payable ₹-	Total amount paid ₹-

8(b) 4. Amendments to TDS Details

8.1. Click the **4. Amendments to TDS Details** box to amend details of the tax deducted at source in respect of any earlier tax period and also to modify TDS details rejected by deductee.

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check [here](#)

3. Details of the tax deducted at source 1		4. Amendments to TDS Details 0		5,6. Payment of tax	
Integrated Tax ₹2,000.00	Central Tax ₹0.00	Integrated Tax ₹0.00	Central Tax ₹0.00	Tax payable ₹-	Interest payable ₹-
State/UT Tax ₹0.00	Total Amount Paid to Deductee ₹1,00,000.00	State/UT Tax ₹0.00	Total Amount Paid to Deductee ₹0.00	Late fee payable ₹-	Total amount paid ₹-

[8.2 \(a\) Uploaded By Deductor Tab:](#)

[8.2 \(b\) Rejected By Deductee Tab:](#)

8.2 (a) Uploaded By Deductor Tab:

- 8.2. Select the **Financial Year** and **Month** from the drop-down list.
- 8.3. In the **Please Enter GSTIN** field, enter the GSTIN of the Deductee of previous tax period which needs to be amended.
- 8.4. Click the **AMEND TDS DETAILS** button.

✕
TDSA Details

Uploaded By Deductor
Rejected By Deductee

❑ No Record found for the provided Inputs. ✕

Financial Year *

Month *

Please Enter GSTIN *

8.5. Make amendments to the details as required. Click the **SAVE** button.

Dashboard > Returns > GSTR-7
English

Amend TDS Details- Amend

* Indicates Mandatory Fields

<p style="font-size: 0.8em; color: #666;">Original GSTIN Deductee</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="07AJIPA1572E91C"/>	<p style="font-size: 0.8em; color: #666;">Original Amount paid to deductee (₹)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="₹2,000.00"/>	<p style="font-size: 0.8em; color: #666;">Original Month</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="February"/>
<p style="font-size: 0.8em; color: #666;">Revised GSTIN of Deductee *</p> <input style="width: 95%; border: 1px solid #ccc; border: 2px solid red;" type="text" value="07AJIPA1572E91C"/>	<p style="font-size: 0.8em; color: #666;">Revised Amount paid to deductee (₹) *</p> <input style="width: 95%; border: 1px solid #ccc; border: 2px solid red;" type="text" value="₹2,000.00"/>	<p style="font-size: 0.8em; color: #666;">Integrated Tax (₹) *</p> <input style="width: 95%; border: 1px solid #ccc; border: 2px solid red;" type="text" value="₹40.00"/>
<p style="font-size: 0.8em; color: #666;">Central Tax (₹)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="₹0.00"/>	<p style="font-size: 0.8em; color: #666;">State/UT Tax (₹)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="₹0.00"/>	

8.6. You will be directed to the previous page and a message is displayed that TDSA details added successfully.

Here, you can also edit/delete the amended details (under Actions column). Click the **BACK TO GSTR 7 DASHBOARD** button to go back to the Form GSTR-7 Dashboard page.

✕
TDSA Details

Uploaded By Deductor Rejected By Deductee

Financial Year *

Month *

Please Enter GSTIN *

AMEND TDS DETAILS

Processed TDSA Details

Month (Tax Period)	Original GSTIN Deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Actions
					Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	
February	07AJIPA1572E91C	2,000.00	07AJIPA1572E91C	4,000.00	80.00	0.00	0.00	<div style="border: 1px solid red; padding: 2px; display: inline-block;"> ✎ ✖ </div>

BACK TO GSTR 7 DASHBOARD

8.7. You will be directed to the GSTR-7 Dashboard page and the 4. Amendments to TDS Details tile in Form GSTR-7 will reflect the sum of number of TDSA entries added by the deductor on his own & modified in respect of the rejected details by deductee, along with total tax amount and total amount paid to deductee.

GSTR-7 -TDS Details
** Important Notice: If the TDS records are more than 500 . Please check [here](#)

3. Details of the tax deducted at source 1	4. Amendments to TDS Details 1	5,6. Payment of tax																								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td>Integrated Tax</td> <td>Central Tax</td> </tr> <tr> <td>₹2,000.00</td> <td>₹0.00</td> </tr> <tr> <td>State/UT Tax</td> <td>Total Amount Paid to Deductee</td> </tr> <tr> <td>₹0.00</td> <td>₹1,00,000.00</td> </tr> </table>	Integrated Tax	Central Tax	₹2,000.00	₹0.00	State/UT Tax	Total Amount Paid to Deductee	₹0.00	₹1,00,000.00	<table style="width: 100%; border-collapse: collapse;"> <tr> <td>Integrated Tax</td> <td>Central Tax</td> </tr> <tr> <td>₹80.00</td> <td>₹0.00</td> </tr> <tr> <td>State/UT Tax</td> <td>Total Amount Paid to Deductee</td> </tr> <tr> <td>₹0.00</td> <td>₹4,000.00</td> </tr> </table>	Integrated Tax	Central Tax	₹80.00	₹0.00	State/UT Tax	Total Amount Paid to Deductee	₹0.00	₹4,000.00	<table style="width: 100%; border-collapse: collapse;"> <tr> <td>Tax payable</td> <td>Interest payable</td> </tr> <tr> <td>₹-</td> <td>₹-</td> </tr> <tr> <td>Late fee payable</td> <td>Total amount paid</td> </tr> <tr> <td>₹-</td> <td>₹-</td> </tr> </table>	Tax payable	Interest payable	₹-	₹-	Late fee payable	Total amount paid	₹-	₹-
Integrated Tax	Central Tax																									
₹2,000.00	₹0.00																									
State/UT Tax	Total Amount Paid to Deductee																									
₹0.00	₹1,00,000.00																									
Integrated Tax	Central Tax																									
₹80.00	₹0.00																									
State/UT Tax	Total Amount Paid to Deductee																									
₹0.00	₹4,000.00																									
Tax payable	Interest payable																									
₹-	₹-																									
Late fee payable	Total amount paid																									
₹-	₹-																									

8.2 (b) Rejected By Deductee Tab:

8.2. Select the **Rejected By Deductee** tab.

TDSA Details 🔄

Uploaded By Deductor Rejected By Deductee

No Record found for the provided Inputs. ✕

Financial Year * Month * Please Enter GSTIN *

AMEND TDS DETAILS

BACK TO GSTR 7 DASHBOARD

8.3. Click the **EDIT** button to edit the details.

TDSA Details 🔄

Uploaded By Deductor Rejected By Deductee

Processed TDSA Details

Month (Tax Period)	Original GSTIN Deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Status	Actions
					Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)		
November	09SSAUP0032A1ZP	2,000.00	09SSAUP0013A1ZS	4,000.00	80.00	0.00	0.00	No Action Taken	✎

8.4. Edit the details. Deductor can amend the GSTIN of Deductee, Revised amount paid to deductee and all tax columns. Click the **SAVE** button.

Dashboard > Returns > GSTR-7 English

Amend TDS Details- Edit

* Indicates Mandatory Fields

Original GSTIN Deductee <input type="text" value="09SSAUP0032A1ZP"/>	Original Amount paid to deductee (₹) <input type="text" value="₹2,000.00"/>	Original Month <input type="text" value="November"/>
Revised GSTIN of Deductee * <input type="text" value="09SSAUP0013A1ZS"/>	Revised Amount paid to deductee (₹) * <input type="text" value="₹4,000.00"/>	Integrated Tax (₹) * <input type="text" value="₹80.00"/>
Central Tax (₹) <input type="text" value="₹0.00"/>	State/UT Tax (₹) <input type="text" value="₹0.00"/>	

BACK **SAVE**

8.5. Once the details are edited, the status is changed to modified. Click the **BACK TO GSTR 7 DASHBOARD** button to go back to the Form GSTR-7 Dashboard page.

TDSA Details									
Uploaded By Deductor					Rejected By Deductee				
Processed TDSA Details									
Month (Tax Period)	Original GSTIN Deductee	Original Amount paid to deductee on which tax is deducted (₹)	Revised GSTIN of Deductee	Revised Amount paid to deductee on which tax is deducted (₹)	Amount of tax deducted at source			Status	Actions
					Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)		
November	09SSAUP0032A1ZP	2,000.00	09SSAUP0013A1Z5	4,000.00	80.00	0.00	0.00	Modified	

BACK TO GSTR 7 DASHBOARD

8.6. You will be directed to the GSTR-7 Dashboard page and the **4. Amendments to TDS Details** tile in Form GSTR-7 will reflect the sum of number of TDS entries added & modified the details rejected by deductee, along with total tax amount and total amount paid to deductee.

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check [here](#)

3. Details of the tax deducted at source 1	4. Amendments to TDS Details 1	5,6. Payment of tax																								
<table style="width: 100%; border: none;"> <tr> <td>Integrated Tax</td> <td>Central Tax</td> </tr> <tr> <td>₹2,000.00</td> <td>₹0.00</td> </tr> <tr> <td>State/UT Tax</td> <td>Total Amount Paid to Deductee</td> </tr> <tr> <td>₹0.00</td> <td>₹1,00,000.00</td> </tr> </table>	Integrated Tax	Central Tax	₹2,000.00	₹0.00	State/UT Tax	Total Amount Paid to Deductee	₹0.00	₹1,00,000.00	<table style="width: 100%; border: none;"> <tr> <td>Integrated Tax</td> <td>Central Tax</td> </tr> <tr> <td>₹80.00</td> <td>₹0.00</td> </tr> <tr> <td>State/UT Tax</td> <td>Total Amount Paid to Deductee</td> </tr> <tr> <td>₹0.00</td> <td>₹4,000.00</td> </tr> </table>	Integrated Tax	Central Tax	₹80.00	₹0.00	State/UT Tax	Total Amount Paid to Deductee	₹0.00	₹4,000.00	<table style="width: 100%; border: none;"> <tr> <td>Tax payable</td> <td>Interest payable</td> </tr> <tr> <td>₹-</td> <td>₹-</td> </tr> <tr> <td>Late fee payable</td> <td>Total amount paid</td> </tr> <tr> <td>₹-</td> <td>₹-</td> </tr> </table>	Tax payable	Interest payable	₹-	₹-	Late fee payable	Total amount paid	₹-	₹-
Integrated Tax	Central Tax																									
₹2,000.00	₹0.00																									
State/UT Tax	Total Amount Paid to Deductee																									
₹0.00	₹1,00,000.00																									
Integrated Tax	Central Tax																									
₹80.00	₹0.00																									
State/UT Tax	Total Amount Paid to Deductee																									
₹0.00	₹4,000.00																									
Tax payable	Interest payable																									
₹-	₹-																									
Late fee payable	Total amount paid																									
₹-	₹-																									

C. Preview Form GSTR-7

9. Once you have entered all the details, click the **PREVIEW** button. This button will download the draft summary page of your Form GSTR-7 for your review. It is recommended that you download this Summary page and review the summary of entries made in different sections carefully. The PDF file generated would bear watermark of draft as the details are yet to be submitted.

Skip to Main Content
Goods and Services Tax
ANGAD JASBIRSINGH A

Dashboard Services GST Law Search Taxpayer Help e-Way Bill System

Dashboard > Returns > GSTR-7 English

GSTR-7 - Return for Tax Deducted at Source Refresh

GSTIN - 24AJIPA1572ECDP	Legal Name - ANGAD JASBIRSINGH ARORA	Trade Name - TRADE
FY - 2017-18	Return Period - March	Status - Not Filed
Due Date - 10/04/2018		

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check here

3. Details of the tax deducted at source

Integrated Tax	Central Tax
₹2,000.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹1,00,000.00

4. Amendments to TDS Details

Integrated Tax	Central Tax
₹80.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹4,000.00

5,6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax paid in cash	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

BACK TO RETURNS DASHBOARD PREVIEW DRAFT GSTR7 PROCEED TO FILE

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10. The downloaded PDF is displayed.

Form GSTR-7

[See rule 66(1)]

Return for Tax Deducted at Source

Financial Year	2017-18
Month	March

1. GSTIN	24AJIPA1572ECDP
2(a). Legal name of the registered person	ANGAD JASBIRSINGH ARORA
2(b). Trade name, if any	TRADE
2(c). ARN	-

3. Details of the tax deducted at source

No. of Records	Total Amount Paid to Deductees (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
1	1,00,000.00	2,000.00	0.00	0.00

4. Amendments to details of tax deducted at source in respect of any earlier tax period

No. of Records	Revised Total Amount Paid to Deductees(₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
1	4,000.00	80.00	0.00	0.00

D. Payment of Tax

11. Click the **PROCEED TO FILE** button.

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Goods and Services Tax
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Dashboard > Returns > GSTR-7 English

GSTR-7 - Return for Tax Deducted at Source ↻

GSTIN - 24AJIPA1572ECDP	Legal Name - ANGAD JASBIRSINGH ARORA	Trade Name - TRADE
FY - 2017-18	Return Period - March	Status - Not Filed
Due Date - 10/04/2018		

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check here

3. Details of the tax deducted at source

Integrated Tax	Central Tax
₹2,000.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹1,00,000.00

4. Amendments to TDS Details

Integrated Tax	Central Tax
₹80.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹4,000.00

5,6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax paid in cash	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

BACK TO RETURNS DASHBOARD | PREVIEW DRAFT GSTR7 | PROCEED TO FILE

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12. A message is displayed on top page of the screen that 'Proceed to file' request has been received. Please check the status after sometime. Click the **Refresh** button.

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Dashboard > Returns > GSTR-7

GSTR-7 - Return for Tax Deducted at Source English

Proceed to file request has been received, please check the status in sometime.

GSTIN - 24AJIPA1572ECDP	Legal Name - ANGAD JASBIRSINGH ARORA	Trade Name - TRADE
FY - 2017-18	Return Period - March	Status - Not Filed
Due Date - 10/04/2018		

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check here

3. Details of the tax deducted at source

Integrated Tax	Central Tax
₹2,000.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹1,00,000.00

4. Amendments to TDS Details

Integrated Tax	Central Tax
₹80.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹4,000.00

5,6. Payment of tax

Tax payable	Interest payable
₹-	₹-
Late fee payable	Total amount paid
₹-	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax paid in cash	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

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↑ Top

13. Once the status of Form GSTR-7 is Ready to File, **5,6. Payment of Tax** tile gets enabled. Click the **5,6. Payment of Tax** box.

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ANGAD JASBIRSINGH ARORA
 ▲ ANGAD JASBIRSINGH A ▼

Goods and Services Tax

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Dashboard | Returns | GSTR-7 English

GSTR-7 - Return for Tax Deducted at Source ↻

Ready to file as on 02/07/2018.

GSTIN - 24AJPA1572ECDP	Legal Name - ANGAD JASBIRSINGH ARORA	Trade Name - TRADE
FY - 2017-18	Return Period - March	Status - Ready to File
Due Date - 10/04/2018		

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check here

3. Details of the tax deducted at source 1

Integrated Tax	Central Tax
₹2,000.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹1,00,000.00

4. Amendments to TDS Details 1

Integrated Tax	Central Tax
₹80.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹4,000.00

5,6. Payment of tax

Tax payable	Interest payable
₹2,040.00	₹84.00
Late fee payable	Total amount paid
₹10,000.00	₹-

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax paid in cash	Interest
₹0.00	₹0.00
Late Fees	
₹0.00	

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14.1. The cash balance available in the electronic cash ledger as on date are shown in below table.

5.6. Payment of tax

Cash Balance

Description	Cash Balance			
	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Total (₹)
Tax	99,700.00	1,00,000.00	1,00,000.00	2,99,700.00
Interest	99,973.00	1,00,000.00	1,00,000.00	2,99,973.00
Fee		85,000.00	85,000.00	1,70,000.00

Description	Tax payable (₹)	Tax Paid in cash (₹)	Interest amount payable (₹)	Interest Paid in cash (Total in ₹)	Late fee amount payable (₹)	Late fee Paid in cash (₹)
Integrated Tax	2,040.00	₹2,040	84.00	₹84		
Central Tax	0.00	₹0	0.00	₹0	5,000.00	₹5,000
State/UT Tax	0.00	₹0	0.00	₹0	5,000.00	₹5,000

I/We hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

[BACK TO GSTR 7 TILES](#)

[CREATE CHALLAN](#)

[PREVIEW DRAFT GSTR7](#)

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14.2 (a). Scenario 1: If available cash balance in Electronic Cash Ledger is less than the amount required to offset the liabilities

i. If available cash balance in Electronic Cash Ledger is less than the amount required to offset the liabilities, available cash balance is shown to be as utilized from the Electronic Cash Ledger. You may create challan for the additional cash directly by clicking on the **CREATE CHALLAN** button.

5.6. Payment of tax

⚠ You do not have sufficient cash balance to pay off your liabilities. Kindly add sufficient balance by clicking Create Challan button and then proceed for the filing. ✕

Cash Balance

Description	Cash Balance			
	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Total (₹)
Tax	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00
Fee		0.00	0.00	0.00

Description	Tax payable (₹)	Tax Paid in cash (₹)	Interest amount payable (₹)	Interest Paid in cash (Total in ₹)	Late fee amount payable (₹)	Late fee Paid in cash (₹)
Integrated Tax	0.00	₹0	0.00	₹0		
Central Tax	0.00	₹0	0.00	₹0	5,000.00	₹0
State/UT Tax	0.00	₹0	0.00	₹0	5,000.00	₹0

I/We hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

[BACK TO GSTR 7 TILES](#)
[CREATE CHALLAN](#)
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[FILE GSTR7](#)

ii. The **Create Challan** page is displayed.

Note: In the Tax Liability Details grid, the **Total Challan Amount** field and **Total Challan Amount (In Words)** fields are auto-populated with total amount of payment to be made. You cannot edit this amount.

iii. Select the **Payment Modes** as E-Payment/ Over the Counter/ NEFT/RTGS.

iv. Click the **GENERATE CHALLAN** button.

Tax Liability

	Tax (₹)	Interest (₹)	Penalty (₹)	Fees (₹)	Other (₹)	Total (₹)
CGST(0005)	0	0		5000		5,000
IGST(0008)	0	0				0
CESS(0009)	0	0				0
Karnataka SGST(0006)	0	0		5000		5,000
Total Challan Amount:		₹ 10,000 /-				
Total Challan Amount (In Words):		Rupees Ten Thousand Only				

Payment Modes :

- E-Payment
- Over The Counter
- NEFT/RTGS

GENERATE CHALLAN

v. The Challan is generated.

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Mukesh Dhanjibhai K

Goods and Services Tax

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Dashboard Payment Generate Challan English

Challan successfully generated

GST Challan

CPIN 1807290000013	Challan Generation Date 03/07/2018 20:18:22	Challan Expiry Date 18/07/2018
Mode of Payment :-		E-Payment

Details Of Taxpayer

GSTIN/Other Id 29ACXPK3463ACDB	Email Address testgstraining@infy.com	Mobile Number 7853941897
Name Mukesh Dhanjibhai Karshala	Address 1,MG,ECITY,Karnataka,KABNU,560064	

Details of Deposit

	Tax (₹)	Interest (₹)	Penalty (₹)	Fees (₹)	Other (₹)	Total (₹)
CGST(0005)	0	0	0	5,000	0	5,000
IGST(0008)	0	0	0	0	0	0
CESST(0009)	0	0	0	0	0	0
Karnataka SGST(0006)	0	0	0	5,000	0	5,000
Total Challan Amount:	₹ 10,000 /-					
Total Challan Amount (In Words):	Rupees Ten Thousand Only					

Select Mode of E-Payment

Net Banking

! If amount is deducted from bank account and not reflected in electronic cash ledger, please raise [grievance](#) under Grievance Type **Grievance Against Payment**.

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Note:

In case of Net Banking: You will be directed to the Net Banking page of the selected Bank. The payment amount is shown at the Bank's website.

In case of successful payment, you will be re-directed to the GST Portal where the transaction status will be displayed.

In case of Over the Counter:

Take a print out of the **Challan** and visit the selected Bank. Pay using **Cash/ Cheque/ Demand Draft** within the Challan's validity period. Status of the payment will be updated on the GST Portal after confirmation from the Bank.

In case of NEFT/ RTGS:

Take a print out of the **Challan** and visit the selected Bank. Mandate form will be generated simultaneously. Pay using **Cheque** or through your account with the selected Bank/ Branch. You can also pay using the account debit facility. The transaction will be processed by the Bank and RBI shall confirm the same within <2 hours>. Status of the payment will be updated on the GST Portal after confirmation from the Bank.

Click [here](#) to refer the FAQs and User Manual on Making Payment.

14.2 (b). Scenario 2: If available cash balance in Electronic cash ledger is more than the amount required to offset the liabilities

i. If available cash balance in Electronic Cash Ledger is more than the amount required to offset the liabilities, no additional cash is required for paying liability.

15. Click the **PREVIEW DRAFT GSTR7** button to view the summary page of Form GSTR-7 for your review. It is recommended that you download this Summary page and review the summary of entries made in different sections carefully before making payments.

5,6. Payment of tax

Cash Balance

Description	Cash Balance			
	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Total (₹)
Tax	99,700.00	1,00,000.00	1,00,000.00	2,99,700.00
Interest	99,973.00	1,00,000.00	1,00,000.00	2,99,973.00
Fee		85,000.00	85,000.00	1,70,000.00

Description	Tax payable (₹)	Tax Paid in cash (₹)	Interest amount payable (₹)	Interest Paid in cash (Total in ₹)	Late fee amount payable (₹)	Late fee Paid in cash (₹)
Integrated Tax	2,040.00	₹2,040	84.00	₹84		
Central Tax	0.00	₹0	0.00	₹0	5,000.00	₹5,000
State/UT Tax	0.00	₹0	0.00	₹0	5,000.00	₹5,000

I/We hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

BACK TO GSTR 7 TILES
CREATE CHALLAN
PREVIEW DRAFT GSTR7
FILE GSTR7

16. The summary page of Form GSTR-7 is displayed.

Form GSTR-7

[See rule 66(1)]

Return for Tax Deducted at Source

Financial Year	2017-18
Month	March

1. GSTIN	24AJPA1572ECDP
2(a). Legal name of the registered person	ANGAD JASBIRSINGH ARORA
2(b). Trade name, if any	TRADE
2(c). ARN	-

3. Details of the tax deducted at source

No. of Records	Total Amount Paid to Deductees (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
1	1,00,000.00	2,000.00	0.00	0.00

4. Amendments to details of tax deducted at source in respect of any earlier tax period

No. of Records	Revised Total Amount Paid to Deductees (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
1	4,000.00	80.00	0.00	0.00

5.6. Payment of tax

Description	Tax Payable (₹)	Tax Paid in Cash (₹)	Interest Amount Payable (₹)	Interest Paid in Cash (₹)	Late Fee Amount Payable (₹)	Late Fee Paid in Cash (₹)
Integrated Tax	2,040.00	-	84.00	-	-	-
Central Tax	0.00	-	0.00	-	5,000.00	-
State/UT Tax	0.00	-	0.00	-	5,000.00	-

E. File Form GSTR-7 with DSC/ EVC

17. Select the **Declaration** checkbox.
18. Select the **Authorized Signatory** from the drop-down list.
19. Click the **FILE GSTR7** button.

5.6. Payment of tax

Cash Balance

Description	Cash Balance			
	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	Total (₹)
Tax	99,700.00	1,00,000.00	1,00,000.00	2,99,700.00
Interest	99,973.00	1,00,000.00	1,00,000.00	2,99,973.00
Fee		85,000.00	85,000.00	1,70,000.00

Description	Tax payable (₹)	Tax Paid in cash (₹)	Interest amount payable (₹)	Interest Paid in cash (Total in ₹)	Late fee amount payable (₹)	Late fee Paid in cash (₹)
Integrated Tax	2,040.00	₹2,040	84.00	₹84		
Central Tax	0.00	₹0	0.00	₹0	5,000.00	₹5,000
State/UT Tax	0.00	₹0	0.00	₹0	5,000.00	₹5,000

I/We hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

Authorised Signatory *

ANGAD JASBIRSINGH ARORA

BACK TO GSTR 7 TILES

CREATE CHALLAN

PREVIEW DRAFT GSTR7

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20. Click the **YES** button.



Warning

You are about to agree to offset your tax, interest and late fee, as indicated. Relevant amounts will be deducted from Electronic Cash ledger and accordingly liability will be reduced. Once these entries are made, these can NOT be reversed. Are you sure you want to continue?

NO
YES

21. The **Submit Application** page is displayed. Click the **SUBMIT WITH DSC** or **SUBMIT WITH EVC** button.

Dashboard > Submit Application English

APPLICATION TYPE	Return Period	GSTIN/UIN/Temporary ID
GST Returns	032018	24AJIPA1572ECDP



Warning

Digital signatures are governed by the provisions of Information Technology Act, 2000 ("IT Act") and rules made thereunder. It is a mode of authenticating electronic records [Section 2(p) of IT Act]. Affixing digital signature on any document herein is deemed to be equivalent to affixing hand written signature/mark on such information/document (Section 5 of IT Act). Fraudulently/Dishonestly making use of any other person's digital signature is a punishable offence under IT Act (Section 66 C). Before attaching your digital signature certificate, please be certain that you wish to authenticate this electronic record.

 DSC is compulsory for Companies & LLP
 Facing problem using DSC? [Click here for help](#)

SUBMIT WITH DSC
SUBMIT WITH EVC

22.1. SUBMIT WITH DSC:

a. Select the certificate and click the **SIGN** button.

22.2. SUBMIT WITH EVC:

a. Enter the OTP sent on email and mobile number of the Authorized Signatory registered at the GST Portal and click the **VALIDATE OTP** button.

OTP Verification

Please enter OTP

OTP has been sent to your Email and Mobile number registered at the GST portal

CLOSE
VALIDATE OTP

23. The success message is displayed and ARN is displayed. Status of the GSTR-7 return changes to "Filed". Click the **BACK** button.

Dashboard > Returns > File English

GSTIN - 24AJIPA1572ECDP FY - 2017-18 Due Date - 10/04/2018	Legal Name - ANGAD JASBIRSINGH ARORA Return Period - March	Trade Name - TRADE Status - Filed
--	---	--------------------------------------

✔ GSTR7 of GSTIN 24AJIPA1572ECDP for the Return Period 032018 has been successfully filed. The Acknowledgment Reference Number is **AA2403180003961**. The GSTR7 can be viewed on your Dashboard Login--> Taxpayer Dashboard--> Returns. This message is sent to your registered Email ID and Mobile Number.

BACK

F. View Debit entries in Electronic Cash Ledger for tax payment

24. Click the **Debit entries in electronic cash ledger for TDS/interest payment** tile.

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Goods and Services Tax ANGAD JASBIRSINGH A

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GSTR-7 - Return for Tax Deducted at Source

GSTIN - 24AJIPA1572ECDP FY - 2017-18 Due Date - 10/04/2018	Legal Name - ANGAD JASBIRSINGH ARORA Return Period - March	Trade Name - TRADE Status - Filed
--	---	--------------------------------------

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check here

3. Details of the tax deducted at source

Integrated Tax	Central Tax
₹2,000.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹1,00,000.00

4. Amendments to TDS Details

Integrated Tax	Central Tax
₹80.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹4,000.00

5,6. Payment of tax

Tax payable	Interest payable
₹2,040.00	₹84.00
Late fee payable	Total amount paid
₹10,000.00	₹12,124.00

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax paid in cash	Interest
₹2,040.00	₹84.00
Late Fees	
₹10,000.00	

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25. The entries in Electronic Cash Ledger for tax payment is displayed. Click the **BACK TO GSTR 7 TILES** button.

Dashboard > Returns > GSTR-7 English

8. Debit entries in electronic cash ledger for TDS/interest payment

Sr No.	Debit entry no.	Debit entry date	Description	Tax Paid in Cash (₹)	Interest (₹)	Late fee(₹)
1	DC2407180000002	02/07/2018	Integrated Tax (₹)	2040	84	
			Central Tax (₹)	-	-	5000
			State/UT Tax (₹)	-	-	5000

[BACK TO GSTR 7 TILES](#)

G. Download Filed Return

26. Click the **DOWNLOAD FILED GSTR7** button to download the filed return.

Goods and Services Tax ANGAD JASBIRSINGH A

Dashboard Services GST Law Search Taxpayer Help e-Way Bill System

Dashboard Returns GSTR-7 English

GSTR-7 - Return for Tax Deducted at Source

GSTIN - 24AJIPA1572ECDP Legal Name - ANGAD JASBIRSINGH ARORA Trade Name - TRADE
 FY - 2017-18 Return Period - March Status - Filed
 Due Date - 10/04/2018

GSTR-7 -TDS Details ** Important Notice: If the TDS records are more than 500 . Please check here

3. Details of the tax deducted at source

Integrated Tax	Central Tax
₹2,000.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹1,00,000.00

4. Amendments to TDS Details

Integrated Tax	Central Tax
₹80.00	₹0.00
State/UT Tax	Total Amount Paid to Deductee
₹0.00	₹4,000.00

5,6. Payment of tax

Tax payable	Interest payable
₹2,040.00	₹84.00
Late fee payable	Total amount paid
₹10,000.00	₹12,124.00

8. Debit entries in electronic cash ledger for TDS/interest payment

Tax paid in cash	Interest
₹2,040.00	₹84.00
Late Fees	
₹10,000.00	

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27. The PDF file generated would now bear watermark of final Form GSTR-7.

Form GSTR-7

[See rule 66(1)]

Return for Tax Deducted at Source

Financial Year	2017-18
Month	March

1. GSTIN	24AJIPA1572ECDP
2(a). Legal name of the registered person	ANGAD JASBIRSINGH ARORA
2(b). Trade name, if any	TRADE
2(c). ARN	AA240318000396I

3. Details of the tax deducted at source

No. of Records	Total Amount Paid to Deductees (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
1	1,00,000.00	2,000.00	0.00	0.00

4. Amendments to details of tax deducted at source in respect of any earlier tax period

No. of Records	Revised Total Amount Paid to Deductees(₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)
1	4,000.00	80.00	0.00	0.00

5.6. Payment of tax

Description	Tax Payable (₹)	Tax Paid in Cash (₹)	Interest Amount Payable (₹)	Interest Paid in Cash (₹)	Late Fee Amount Payable (₹)	Late Fee Paid in Cash (₹)
Integrated Tax	2,040.00	2,040.00	84.00	84.00	-	-
Central Tax	0.00	0.00	0.00	0.00	5,000.00	5,000.00
State/UT Tax	0.00	0.00	0.00	0.00	5,000.00	5,000.00