

FORM OF MEMORANDUM OF APPEAL TO THE TRIBUNAL

[Refer sub-rule (1)(a) of rule 93]

01. Office address

D	D		M	M		Y	Y	Y	Y
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02	TIN/SRIN													
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03. Appellant(s)
(Name and full address)

Versus

Respondent(s)
(Full address)

04.	Circle/Range/LTU in which assessment was made	
05.	Tax period(s) for which assessment was made	
06.	Designation of the assessing authority passing the order of assessment/the order of penalty, now appealed against and the date of his order	
07.	Designation of the appellate authority passing the order in appeal under Section 78 of the Act and the date of his order	
08.	Date of receipt of the appellate order under Section 78 of the Act by the appellant(s)	

09.	Full address to which notices may be sent to the appellant(s)	
10.	Details of turnover	

As determined by Assessing Authority	As determined by 1 st Appellate Authority	As claimed by the appellant
1.	2.	3.
(i) Gross turnover		
(ii) Taxable turnover		
(iii) Tax		
(iv) Penalty		
(v) Interest		

11.	Assessment of tax/penalty/interest in dispute and fee paid thereon	
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12. GROUNDS OF APPEAL

13.

VERIFICATION

I _____ son of _____
(status) _____ of the business known as M/s. _____
at (address) _____, the appellant(s), do hereby declare that what is stated in
the memorandum is true to the best of my knowledge and belief.

Place _____

Signature of the appellant

Date _____

VERIFICATION

I _____ (designation) _____
on behalf of the State Government do hereby declare that what is stated in this memorandum is
true to the best of my knowledge and belief based on official records.

Place _____

Signature

Date _____

Designation