

NOTICE FOR PRODUCTION OF DOCUMENTS**[Refer sub-rule (2) of rule 45]**

01. Office address

D	D		M	M		Y	Y	Y	Y
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02	TIN													
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03. Name and address of the dealer

04. You were visited on _____ following a notice dated _____.

On that visit, you failed to produce the following records and documents.

- (i) _____
- (ii) _____
- (iii) _____
- (iv) _____

You are now required to produce these documents at this office, address as above, on _____

You are reminded that as per the provisions of sub-section (13) of Section 74 of Orissa Value Added Tax Act, 2004, any person who fails to produce books of account and documents as required by audit or prevents in any manner in the conduct of audit is liable to be imposed with a penalty of Rs.25,000/-.

Office seal

Place _____

Date _____

Head of Audit Team,**Signature and Designation**