

**FORM E 36**  
[See rule 30(1)(b)]

**REFUND PAYMENT ORDER**

**Part I**

(To be retained in the office of issue)

Book No. 

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Date    Month    Year  

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Voucher No. 

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01. Name of dealer or person to whom issued \_\_\_\_\_

02. TIN/SRIN /Identification No (In case of dealer registered under the Act) \_\_\_\_\_

03. Amount of refund due (in figure and in words)    Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_)

04. References to P.C.R. serial No. and date vis-à-vis Treasury Schedule No. showing the collection of the amount, now being refunded.

Amount	Period	Reference to P.C.R. Sl. No and date.	Treasury Schedule No.

05. Date of order quantifying the refund \_\_\_\_\_

Signature of the receiptant of the Voucher

Signature and stamp of the Issuing Officer

Date \_\_\_\_\_

Date \_\_\_\_\_

Date of encashment in the Govt. Treasury \_\_\_\_\_

**Part II**

**ORDER FOR REFUND OF TAX / INTEREST / PENALTY / SECURITY**

[Head of account -----payable at the Govt. Treasury within three months of the date of issue.]

To

The Sub-Treasury / Special Treasury / Treasury Officer,  
\_\_\_\_\_

Please pay to \_\_\_\_\_

01. Name of the dealer or person, \_\_\_\_\_  
to whom payable

02. TIN/SRIN/Identification No. (In case of dealer  
registered under the Act) \_\_\_\_\_

03. The sum of Rs \_\_\_\_\_  
(Rupees \_\_\_\_\_)

towards refund of tax / interest / penalty / security paid for the period (s) from \_\_\_\_\_ to  
\_\_\_\_\_ vide order dated \_\_\_\_\_ referred to P.C.R. serial No. \_\_\_\_\_ dt  
\_\_\_\_\_ & Treasury Schedule No. \_\_\_\_\_ Date \_\_\_\_\_

Seal of the officer  
Date \_\_\_\_\_

Signature and designation of the Issuing  
Officer

(To be filled in by the Treasury)

Date of encashment in the Govt. Treasury at \_\_\_\_\_  
Pay Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)

Date \_\_\_\_\_

Treasury officer,

Received payment.

Signature of the claimant.

**Part III**

(Treasury officer's copy not to be encashed)

Book No. 

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Date 

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Voucher No. 

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[Head of account "-----"]

ORDER FOR THE REFUND OF TAX / INTEREST / PENALTY / SECURITY  
PAYABLE AT THE GOVT. TREASURY WITHIN THREE MONTHS OF THE  
DATE OF ISSUE.

To

The Treasury officer, \_\_\_\_\_

Please pay to -

01. Name of the dealer or person, \_\_\_\_\_  
to whom payable

02. TIN/SRIN/Identification No. (In case of dealer  
registered under the Act)

03. The sum of - Rs \_\_\_\_\_  
(Rupees \_\_\_\_\_)

towards refund of tax / interest / penalty / security paid for the period (s) from \_\_\_\_\_ to  
\_\_\_\_\_ vide order dated \_\_\_\_\_ referred to P.C.R. serial no.  
\_\_\_\_\_ dt \_\_\_\_\_ & Treasury Schedule No. \_\_\_\_\_  
Date. \_\_\_\_\_

Seal of the officer  
Date \_\_\_\_\_

Signature and designation of the Issuing  
Officer

To be filled in by the Treasury

Date of encashment

Govt. Treasury at \_\_\_\_\_

Pay Rs \_\_\_\_\_ (Rupees \_\_\_\_\_) only.

Date \_\_\_\_\_

Signature of the  
Treasury officer

Received payment.

Signature of the claimant.